



Woodlands Church Safeguarding Incident Report Form

This form is to be used to record basic information about a disclosure made, an allegation or a suspicion about a safeguarding concern.

Date:	Time:	Church Group Name:
Your Name:	Position held:	Relationship to who the safeguarding issue is about:
Church address and phone number: Woodlands Church, Blenheim Parade, Allestree, Derby DE22 2GP. Phone:07862 734229.		Your address and phone number:
The safeguarding concern is about (Name)		Age:
Please give details of the incident. Include time, date, location, persons involved. Record anything that was seen or said. (Please continue overleaf if necessary.)		

Action taken (Reported to SGC, DSGC, Elder, Police called. Form filed etc...):

Phone one of the following people in an event of an emergency or if a concern has been filed.

In the event of **immediate danger call the Police 999 first, followed by:**

Safeguarding Co-ordinator - Ruth Rimmer – 07443 119809

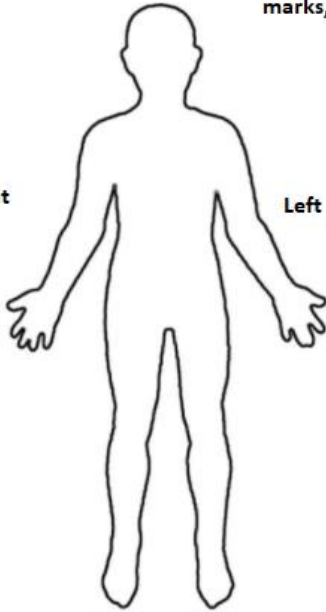
Trustee responsible for Safeguarding – Jon Butler 07501 492564

Front

Please indicate on the body image any marks, scars, bruises or injuries.

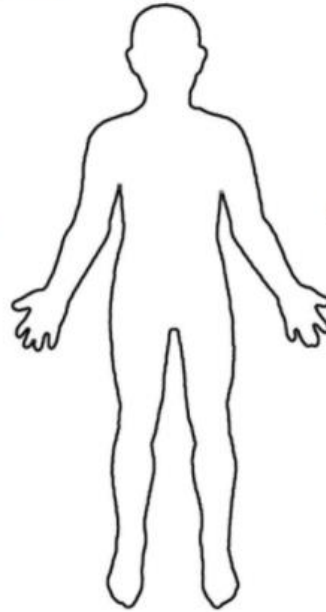
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